

# Guidance for Applicants



Cronfa Gymunedol Fferm Wynt  
**PEN Y CYMOEDD**  
Wind Farm Community Fund CIC

## Getting Quotes and Estimates

If you are applying for a grant to buy equipment, undertake building work, or to deliver services, you'll first need to agree exactly what you want, and then get quotes from suppliers or contractors. What we need from you depends on the likely cost:

- *Goods and Services likely to cost less than £5,000: one written quote required.*
- *Goods and Services £5,000 - £20,000: specification and three written quotes required.*
- *Goods and Services £20,000+: detailed specification and competitive tender required.*

If you are in any doubt about what's needed – or (for example) there is only one supplier for the goods and services you need so you can only supply one quote - please talk to us.

## Spending Grant Money Locally

Pen y Cymoedd Wind Farm Community Fund wants to support local businesses and suppliers through its grant making. We want to ensure as far as possible that the grant money invested in communities stays in those communities, whilst also ensuring that costs are broadly competitive and value for money can be demonstrated.

When you buy from an independent, locally-owned business, rather than a nationally-owned business, more of your money is used to make purchases from other local businesses and service providers — helping to strengthen the local economy.

Your application will be strengthened if you can demonstrate that you'll be using local contractors and buying from local shops wherever possible. If you'd like to use a local supplier but they are more expensive than others elsewhere, set out the position and make a case.